

AGENDA
for the meeting of the Open Spaces Management Committee

Councillors are hereby summoned to attend the Open Spaces Management Committee meeting which will be held in **St Mary's C of E Primary School** on **22nd October 2024** at **8:00 PM** for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

Theresa Trotzer Wilson

17th October 2024

OS24/36 Chairman's Welcome and Public Participation

Members of the public are welcome to ask questions or raise matters for members consideration in the first 15 minutes of the meeting.

OS24/37 Apologies for Absence

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

OS24/38 Declaration of Interests

Members to declare any interests in the agenda items.

OS24/39 Minutes of the Previous Meeting

Members to **AGREE** the minutes of the previous meeting held on September 25th, 2024.
(Background paper OS24/39)

OS24/40 Village Green

- i. To **RECEIVE** an update on the volunteer group to carry out temporary path reclamation (widening) on the Village Green Footpaths.
- ii. To **RECEIVE** an update on the Scheduled Ancient Monument Consent
- iii. To **RECEIVE** an update on the Community Initiatives Fund application for widening the footpaths at the Village Green and to **CONSIDER** applying for the Manchester Airport Group Stansted Community Grant of £5k to further progress the project.
- iv. To **CONSIDER** any quotes received for a contractor placing two benches on the Village Green.
- v. To **RECEIVE** an update on the vehicle entrance - highways side.
- vi. To **CONSIDER** the quote from Footings & Floors to move the spoils in two different options.

- Option 1: to mobilise plant and move OR spread to a designated location up to 50mtrs away = £1,430
- Option 2: to muck-away using grab lorries, I estimate there to be around 4-5

loads and will be charged on a load by load basis until removed. 1no load = £432

- If neither option is suitable, to **CONSIDER** a plan of action for moving the spoils asap.

vii. To **CONSIDER** which Tree Pack(s) to request from the Woodland Trust Tree Pack.
(*Background Paper OS24/40vii*).

viii. To **CONSIDER** the youth Football Clubs request to install, at their expense, a water connection at the containers from the existing pipe. This would require a drainage trench as planned by the council along the inside of Dunmow Road side of the path and installing a water supply pipe at the bottom.

ix. To **CONSIDER** the request from the Youth Football Club to mark out training areas off the pitches on the land north of the pitches in a bid to protect the condition of the current pitches.

x. To **NOTE** with the darker weather and sodden ground, most of the midweek Youth FC training has moved or is moving to all weather facilities.

xi. To **NOTE** that BPH Rail have approached the Parish Council with the offer of undertaking the entrance works at the Village Green Pedestrian Entrance as part of their Social Value Project as long as all the necessary permissions are sought for by the Parish Council.

OS24/41 Recreation Ground

i. To **RECEIVE** an update from Cllr Beadle regarding meeting on site with the RoSPA contractor.

OS24/42 Open Spaces Equipment Checks

i. To **RECEIVE** the open spaces equipment checks for:

- Recreation Ground
- Goal Checks

OS24/43 Other Areas of Outside Space

i. To **CONSIDER** any quotes received for the necessary Tree Works around the Village.

ii. To **RECEIVE** an update regarding the hedges and site lines around the Duke's Head corner.

iii. To **RECEIVE** an update on the Oversailing License.

iv. To **CONSIDER** any quotes received for the Christmas Tree and cost of installation.

OS24/44 Equipment

i. To **RECEIVE** an update on the bollards for the high street.

ii. To **CONSIDER** what Salt Bins to purchase and any additional equipment necessary to carry out the salting within the budget of £1000 that was agreed at the June 2024 Full Parish Council Meeting, minute reference 24/35v.
(*Attached background paper OS24/44*).

OS24/45 Remembrance Day Wreath

To **CONSIDER** the purchase of a Remembrance Day wreath within a £50 budget.

OS24/46 Items for the next Agenda

OS24/47 Date of the next meeting

OS24/48 Confidential Items

i. To **RESOLVE** that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.

ii. To **NOTE** the Grass Cutting Contractors resignation.

iii. To **CONSIDER** the Grass Cutting Contract Tender Document.

- Close and Chairman's Signature