



HATFIELD BROAD OAK PARISH COUNCIL

MINUTES OF THE OPEN SPACES COMMITTEE MEETING

HELD AT 7.30 PM ON TUESDAY 29th DECEMBER 2020

VIA ZOOM

PRESENT:

Cllrs Tessa Pemberton (TP), (Chairman) Cllrs Terry Marsh (TM), Tracy Marsh, (TB), Susan Smith (SS), Chris Webb (CW) in attendance Clerk to the Council Ernie Fenwick and 2 members of the public.

330. CHAIRMAN'S WELCOME & PUBLIC PARTICIPATION

Chairman welcomed Members of the public and invited them to address the Committee

- Concern regarding parking on the verge in the High Street flattening new plant growth. It may be arriving for the football training.

331. APOLOGIES FOR ABSENCE

Cllr Mark Strutt (MS).

332. TO APPROVE MINUTES OF LAST MEETINGS

Minutes of the Open Spaces Committee Meeting held on 24th November
Proposed CW Seconded TP Carried unanimously

333. DECLARATIONS OF INTERESTS.

- 333.1. SS, TB and TM declared non prejudicial interests as they live near the Village Green.

334. COVID-19 MEASURES

- 334.1. To consider the latest Government regulations
We are in Tier 4 and under 18s can still continue to enjoy outdoor exercise.

335. KEYHOLDER REGISTER

- 335.1. Update on allocation of keys for the Open Spaces. Neither Clerk or Chair have received any keys.
335.2. Proposal to change locks to be brought to the next Parish Council meeting. CW will propose and TM will second.

336. MOTIONS

- 336.1. This Council agrees to join the Essex Playing Field Association. £35 per year and after two years membership, grants could be applied for.
Proposed Cllr Pemberton Seconded TB Carried unanimously
- 336.2. This council gives retrospective permission to Hatfield Broad Oak Youth FC to place one portaloo upon the Village Green. If any spillage occurs it will be the responsibility of Hatfield Broad Oak Youth FC to organise or pay for the area to be cleared of the spillage.
MS has received a list of questions and will try to address them over the next few days.
Deferred to the next Parish Council meeting for receipt of information
- 336.3. This Council agrees to purchase biodegradable dog poop bags at a cost not exceeding £25.
Recommended that we give a supply to MS for use by the football trainees and to monitor the amount used over a period of a few weeks.
Proposed Cllr Pemberton Seconded TB Carried unanimously

337. MAINTENANCE ITEMS

- 337.1. Safety Inspections and Issues
TM and TB were walking the green and noticed the fence alongside Dunmow Road has posts which are loose. The opposite side of the green has a wire fence which also needs attention in

(CHAIRMAN)

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the Spring. Repairs are usually carried out by PW May, who also works for WG. Clerk to contact Peter May. Posts to be marked with a green spray paint.

337.2. Contractors quotes

- 337.2.1. Quotation from Steve Matthews is slightly more than Wicksteed. Proposed to use local contractor for approval by Parish Council

337.3. Tree works

- 337.3.1. Inspection of Oak tree 101. James Curry has submitted a quote of £325 and will be able to carry out the inspection in the New Year.
- 337.3.2. We have a minimum of 1072 trees to care for. ECC Highways will cut back trees which encroach on the road. ECC Highways carry out a quarterly inspection.
- 337.3.3. Christmas tree to be taken down in the first weeks of the New Year. CW will contact Richard Broad to see if anything has been arranged

337.4. Recreation Ground

- 337.4.1. Gate closer will be fitted when the gate is repaired. TP has asked Steve Matthews for a quote which is awaited.

337.5. Play equipment

- 337.5.1. Confirm submission of Grant for play equipment. Confirmed
- 337.5.2. Propose that the PC purchase the little

337.6. Village Green

- 337.6.1. Vehicle Entrance
- 337.6.2. Extent of parking and internal road and planning permission
- 337.6.3. Approve tender contractors

337.7. Storage containers

- 337.7.1. Update on painting of old container. No change
- 337.7.2. Electric supply to containers. No Change
- 337.7.3. Planning permission requirement. Clerk to find out if planning permission has lapsed and submit a variation for parking. Nigel Brown from UDC planning has confirmed planning permission will not be required.

337.8. Vermin Control

- 337.8.1. Update on quote and contractor. Clerk to check contact details with KA. No response as yet from KA. Clerk to put this on the Agenda for next PC

337.9. Football Goals

- 337.9.1. Risk Assessment for goals received from TM. MS has had a look at it and has suggested a more up to date format.
- 337.9.2. Nets have been removed to storage so no more damage has been reported. Children were noticed today swinging on the goal posts. To be forwarded to the Parish Council for their information.
- 337.9.3. Weekly safety check. Checks have been received and are on the website

337.10. Other Areas.

- 337.10.1. Grass Cutting & Maintenance.
 - 337.10.1.1. Risk Assessment for tractor and equipment. Clerk to contact manufacturer especially for training or certification.
 - 337.10.1.2. TP has spoken to Colin Sumner regarding giving a risk assessment. He will not use the tractor on an embankment under current conditions. Clerk to check on insurance

____ (CHAIRMAN)

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337.10.1.3. Update on use of Tractor and equipment.

337.10.1.4. Update on contract for contractor

337.11. Notice Boards.

337.12. Dog Fouling.

337.13. Budget proposal considered and amendments made

338. ITEMS: TO BE SUBMITTED TO PARISH COUNCIL FOR APPROVAL

Risk Assessment for goals; gate closer; Portaloo; Vermin control;

339. MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA

340. DATES OF NEXT MEETING

26th January

23rd February

30th March

Meeting closed at 9.23 pm

____ (CHAIRMAN)

DATE: _____